



REGULAR BOARD OF DIRECTORS MEETING
Westport Community Center
29400 Abalone Street
Westport, CA 95488
Wednesday, September 20, 2017
5:30 P.M.

AGENDA

1.0 CALL TO ORDER

Call to order and roll call

2.0 APPROVAL AND ADOPTION OF AGENDA

Items to be removed from or changes to the agenda should be done at this time

3.0 PUBLIC PARTICIPATION-NON AGENDA ITEMS

A maximum of 3 minutes is reserved for members of the public to address the Board on items not listed on the agenda and a total time for public input on a particular issue is limited to 20 minutes (Government Code 54954.3). The Board is prohibited from discussion or taking action on matters not on the agenda, but may briefly respond or ask a question for clarification (Government Code 54954.2).

4.0 STAFF REPORTS:

4.1 MCRPD Activity Report (Natalie Cottrell) [\(p.3\)](#)

4.2 CVSCC Activity/Performance Measures Report (Dan Keyes) [\(p.4-8\)](#)

5.0 OTHER REPORTS:

5.1 California Recreation Alliance

5.2 Friends of MCRPD

5.3 South Coast

5.4 Community Center of Mendocino

5.5 Mendocino Coast Botanical Gardens

5.6 Ad Hoc Area Funding Committee

5.7 Ad Hoc Regional Park Committee

5.8 Ad Hoc Strategic Planning Committee

5.9 Personnel Committee

5.10 District Services Committee

5.11 Finance Committee

5.12 Board of Directors

Each DISCUSSION/ACTION item consists of the following steps to be carried out by the Board Chair in the subsequent order. 1) Announces agenda item by number and states the subject. 2) Staff and advisory committee reports. 3) Receive Board questions and requests for clarification 3) Receive public comments. 4) Motion and second from the Board. 5) Moderates a discussion of the item until a final motion is ready for a vote or other disposition

6.0 DISCUSSION/ACTION

6.1 Adopt Resolution 17-06 approving the Final MCRPD Budget for FY 2017-2018
(p.9-18)

6.2 Adopt Resolution 17-07 approving a change in status: Ad Hoc Regional Park
Advisory Committee (p.19-23)

6.3 Approve DRAFT Letter of Intent for Support and Cooperation Between MCRPD and
Noyo Harbor District. (p.24-25)

7.0 CONSENT CALENDAR

All items under the consent calendar will be acted upon in one motion unless a board
member requests that an individual item be taken up under DISCUSSION/ACTION

7.1 Approval of minutes for board meetings and standing committees: 07-19-2017
Regular MCRPD Board of Directors Meeting Minutes, 08-09-2017 Ad Hoc Regional
Park Committee Meeting Minutes, 08-09-2017 Special MCRPD Board Meeting
Minutes, 08-16-2017 Finance Committee Meeting Minutes, 08-16-17 Regular Board
Meeting Minutes, 08-16-2017 Ad Hoc Regional Park Committee Meeting Minutes,
08-30-2017 Ad Hoc Regional Park Committee Meeting Minutes, 09-06-2017 Ad Hoc
Strategic Planning Committee Meeting Minutes, 09-16-2017 Special Board of
Directors Meeting Minutes. (p.26-44)

7.2 Approval of financial documents, as recommended by the Finance Committee:
MCRPD financial statement, July 2017; CVSCC financial statement, July 2017;
CVSCC check register, July 2017; MCRPD check register, July 2017; MCRPD
claims, September 2017; and CVSCC claims, September 2017 (p.45-58)

7.3 Approval of personnel documents, as recommended by the Personnel Committee:
job descriptions for the following; ASSETS Site Coordinator, KUDOS Site
Coordinator, ASSETS Instructor and ASSETS Aide. (p.59-66)

8.0 ADJOURNMENT

NOTICE TO THE PUBLIC

All disabled persons requesting disability related modifications for accommodations including
auxiliary aids or service may make such a request to ensure full participation in a MCRPD public
meeting. Such a request should be made to Jill Rexrode, District Business Manager, 300 South
Lincoln St., Fort Bragg, CA 95437.

PLEASE NOTE: District agendas are posted at least 72 hours in advance of regular board of
director's meetings at the District Office, C. V. Starr Community Center, 300 South Lincoln
Street, Fort Bragg, California and at mendocoastrec.org. District agendas are emailed to
individuals upon request and to the Fort Bragg Advocate and Mendocino Beacon at least 72
hours in advance of regular meetings.